



**JOB OPPORTUNITY
DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625**



THIS POSTING IS ONLY OPEN TO THE FOLLOWING:

☐ Current Department of Corrections employees who are permanent in a competitive title, or a Civil Service Commission-approved non-competitive title, as a promotional or lateral opportunity, subject to current promotional and hiring restrictions

Issue Date: May 13, 2016

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Posting No.: 143-16

☒ Interested individuals who meet the stated requirements

TITLE: Institutional Trade Instructor 2, Clothing **SALARY:** \$46,588.85 - \$65,780.63

LOCATION: DEPTCOR, Edna Mahan Correctional Facility for Women – Clinton, NJ

JOB DESCRIPTION:

Under supervision of a supervisory official in the Department of Corrections, trains, coordinates, plans, and oversees inmates in the assigned work activities in areas related to Clothing Production, Knitting, Needle Trade Industries and/or Shoe Manufacturing; as required assigns tasks to subordinates and takes lead in planning and implementation of the program; does other related work as required.

REQUIREMENTS

EXPERIENCE: Three (3) years of experience as an instructor in clothing production, knitting, needle trades industry and/or shoe manufacturing.

OR

Three (3) years of journey level experience in clothing production, knitting, needle trades industry and/or shoe manufacturing in a commercial setting.

NOTE: A license or a certificate of journeyman or equivalent status from a trade union or similar association in a field (those identified above) may be substituted for one (1) year of general or journey level experience.

PLEASE INCLUDE RESUME, POSTING TITLE AND NUMBER, AND COPY OF LICENSE/CERTIFICATE IF APPLICABLE IN YOUR RESPONSE. ADDITIONALLY, YOU MUST PROVIDE YOUR E-MAIL ADDRESS. TO BE CONSIDERED, RESPONSES MUST BE POSTMARKED NO LATER THAN MAY 27, 2016.

Forward Response To: Colleen Velekei, Manager, Human Resources
Regional Personnel Services, Region 4
Mountainview Youth Correctional Facility
31 Petticoat Lane
Annandale, NJ 08801

Emailed resumes are to be sent only to:

Colleen.Velekei@doc.nj.gov

The New Jersey Department of Corrections is an Equal Opportunity Employer